

Spencer Town Council Regular Meeting  
May 18, 2020 6:00 P.M.  
Municipal Building and Via WebEx  
90 N. West Street  
Spencer, IN 47460

**Board Members present:** Michael Spinks, Dean Bruce (WebEx) and Jon Stantz.

**Also Present:** Clerk-Treasurer Cheryl Moke, and Attorney Richard Lorenz (WebEx)

**IN THE MATTER OF APPROVAL OF MINUTES**

A motion to approve the minutes from the previous meeting was tabled until June 1.

**IN THE MATTER OF PUBLIC MATTERS**

The Clerk-Treasurer reminded the Board of the public hearing would be held on Monday, May 25 at 5:45 p.m. for the reestablishment of cumulative funds.

There was a second complaint regarding the storage of vehicles by Frye Towing on Town property. Attorney Richard Lorenz he will address it with a letter to Joe Frye.

Dean Bruce requested an update on the re-opening of the Municipal Building. The Clerk-Treasurer said the Building has been open for business, with regular hours, and staff but by appointment only. All services are available to customers, and they are being conducted on a more efficient basis with the appointments. She requested that this remain in effect, at least as long as the requested remodel to the entryway is complete. The remodel is in the process of being estimated by Mike Bruner. It will included an expanded customer service area, and a new window that will limit the contact between the customers and the service reps. She estimates that everything should be complete by the end of July, at which time; they will continue to review the best practice for serving customers safely, and efficiently.

Next, Commonwealth Engineers Invoice 46556 for \$19,500.00 for preliminary work on I and I was submitted for approval.

Mike Spinks made a motion to approve the invoice, seconded by Dean Bruce. The invoice was approved unanimously.

**IN THE MATTER OF ECONOMIC DEVELOPMENT**

No report.

**IN THE MATTER OF THE REDEVELOPMENT COMMISSION**

**IN THE MATTER OF THE POLICE DEPARTMENT**

Mike Spinks reported that the Fireworks are cancelled for July 4.

**IN THE MATTER OF PLANNING/ZONING AND BUILDING DEPARTMENT**

**IN THE MATTER OF THE STREET DEPARTMENT**

Dean gave a report on the Street Dept.'s maintenance and projects.

**IN THE MATTER OF THE SEWER DEPARTMENT**

Jon Stantz read a report for the Sewer update.

**IN THE MATTER OF THE PARKS DEPT**

Dean reported that the Arbor Day Tree Giveaway successfully took place on May 9.

**IN THE MATTER OF THE FIRE TERRITORY**

**IN THE MATTER OF THE ATTORNEY**

Richard Lorenz reported that two bids were received for the Community Crossing Grant program. Jon Stantz opened the bids:

Milestone	\$ 78,057.50
E&B Paving	\$102,750.00

Jon Stantz made a motion to accept the bid from Milestone. Dean Bruce seconded the motion, contingent up receiving all necessary documentation. The motion passed with three ayes from all three members.

Richard said Tiffany would get the contract prepared for signing at the next meeting.

Richard also gave updates on work for the Sewer grant, preparation of the asset management, and the public restroom.

**IN THE MATTER OF OLD BUSINESS**

Jon Stantz gave an update on the sidewalk program. He is employing Mershon & Sons from Brazil to do the work. He will be working on estimates and contacting homeowners starting this week.

**IN THE MATTER OF NEW BUSINESS**

Richard Lorenz reported that he is working on a draft for a lease between Barbara Chambers and the Town of Spencer for the property where the public restroom will be built.

**IN THE MATTER OF CLAIMS**

Claims were tabled until the next meeting.

**IN THE MATTER OF ADJOURNMENT**

The meeting adjourned at 6:57 PM.

/s/ Mike Spinks  
Mike Spinks, President

/s/ Dean Bruce  
Dean Bruce, Vice-President

/s/ Jon Stantz  
Jon Stantz, Member

Attest /s/ Cheryl Moke  
Cheryl Moke, Clerk-Treasurer